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| Project: | BHM- (WBL) |
| Subject: | Minutes of Meeting 04/03/2017 |
| Attachments: | Annexure 1 (Most of the points Incorporated) |
| Venue: | Sabarmati, TLSU Campus |
| Minutes taken by: | Satish Jha, Bharti Sharma |
| Agenda: | |
| Introduction of the Members/ Invitees of the Board of Studies (HTM) of TLSU | |
| Proposal for Introduction of Bachelor Hotel Management – Work based learning programme (BHM-WBL) for approval | |
| Proposal Of programme structure of BHM program for approval | |
| Industry Views from Novotel, Hyatt Regency, Grand Mercure Surya Palace, Suba Hotels, Hotel Express Towers. | |
| Proposal of first and second semester syllabus and curriculum of BHM-WBL programme for approval. | |
| Proposal of work based Learning (WBL) scheme of BHM –WBL programme for approval. | |
| Proposal of Evaluation and Examination scheme of BHM-WBL Programme for approval | |
| Requirement of new faculty member - Internal | |
| Any other item(s) as approved by the Chairperson | |
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Points of Discussion

- 1. Programme Title** -Name of the Programme to be change to BSc. (Hotel Management: Work Based Learning) from Bachelor in Hotel Management. Suggested by Dr. Mangaraj and finally agreed by all members and Mr.Ashok Kumar.K (Chairman).
- 2. Eligibility** - 10 +2 or equivalent in any stream, Entrance examination and personal round of interview to be introduced for the selection criteria. Weightage will be 75 percentage on Entrance examination and 25 percentage on Personal Interview.



Points of Discussion

3. **Attendance** – We should relook into the minimum attendance for qualifying to appear for the end term examinations conducted by the university.

As suggested by Chef Kuldeep Sood, the minimum percentage for the industry attendance to be 90%.

4. The Life skill syllabus for all semesters to be send to Dr. J K Mangaraj for his reference.

5. The Units should not exceed more than 5 for each subject

6. The importance of hygiene and sanitation to be added in all subjects.

7. Food Production (Theory& Practical) Semester 1- Unit 4 and Unit 5 to be combined.

8. Food Production – (Theory) – Semester 2, Unit 1 (repeated topics to be removed).

9. Food Production (Practical) Unit 2- Sub Unit 2- Importance of Hygiene to be a unit itself.

10. Food Production – (Theory) semester 2, Unit 3 and unit 4 to be merged.

11. Introduction to cuts of vegetable to be added in Semester 1 (from Semester 2).

12. The segregation of the Dry and wet Garbage to be added in Food Production (Theory) in semester 1.

13. Food Production – (Practical) Standardized menu to be taught to all students irrespective of Hotels.

14. Group Exercises to be add in each units.

15. IDS software to be installed for front office practical

16. Assignments to be given on case studies

17. Housekeeping Semester 1(Practical) Unit 4 – The usage of duster for different area to be added

18. Housekeeping – Semester 2 – case studies to be added to Unit no 2 and Unit no 3.

19. Housekeeping – Semester 2- Unit 6- How to increase the self-life of flowers to be added.

20. F & B Service (Theory & Practical) – Regrouping of the units.

21. Evaluation Pattern Page 37- Instead of **Project Writing**, the name to be change to **Report Writing**.

22. The subject **Hotel Accounting** to be change to **Accounting and Book Keeping**.

Points of Discussion

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| 23. Final Accounts to be removed from Unit 2 Hotel Accounting |
| 24. Accounts II to be added in Semester 3. |
| 25. Unit 4 and Unit 5 to be added in Accounts II from Hotel Accounting. |
| 26. Account practical to be removed as a subjects. |
| 27. Personality Development (Theory)- More workshops on Public speaking to be added |
| 28. Case study of the Hotel Disposable system to be added in Semester 6.(Facility Management) |
| 29. Online Journals to be added in 5 th & 6 th semester |
| 30. Semester II Unit 3,4&5 to remain in the syllabus |
| 31. The Fee of Rs.20.000/- plus Rs.5000/- security deposit was approved. |

Dr. Rahul Kanagat as I/C controller of examination presented the assessments of the programme:

1. Practical evaluation – 60% to industry mentor and 40% to University mentor
2. 60% weightage for Continuous Assessment (CA)
3. 40% weightage for term-end University Examination (UE)
4. 40% in aggregate to pass the course.

The meeting ended with thanks to the chair and to all the members.

